

Use of Photographic & Video Images of Children/Young People under the age of 18

Policy Statement

Leicester Triathlon Club is committed to providing a safe environment for children/young people under the age of 18 to participate in Triathlon. Essential to this commitment, is to ensure that all necessary steps are taken to protect children/young people from the inappropriate use of photographic images.

Leicester Triathlon Club have adopted the following good practice guidelines issued by British Triathlon:

Publishing Images

Through the use of a Consent Form, we will ask for the permission of young athletes and their carers to take and use their image. If an athlete is named, we will avoid using their photograph

If a photograph is used, we will avoid naming the athlete.

We will NEVER publish personal details (email addresses, telephone numbers, addresses etc) of a child/young person

We will only authorise the use of images of athletes in suitable dress

Use of Photographic Filming Equipment at Triathlon Events

Leicester Triathlon Club will:

- Inform athletes and parents that a photographer will be in attendance at an event and ensure they consent to both the taking and publication of films or photographs
- Require parents, spectators and authorised photographers (e.g. press) to register at an event if they wish to use any photographic equipment including mobile phones with photographic technology.
- Issue identification passes which must be worn and clearly visible at all times during the event.
- Not allow unsupervised access to athletes or one to one photo sessions at events
- Not approve/allow photo sessions outside the events or at an athlete's home
- Act on the concerns of any athletes and parents regarding the inappropriate use of photographic equipment
- Inform children/young people and their parents/carers if video equipment is to be used as a coaching aid. Consents?
- Ensure that any photographic images taken and used will be stored safely

British Triathlon Parental/Carer and Young Person Consent Form for the Use of Photographs and Recorded Images

This form is to be signed by the Legal Guardian of a young person under the age of 18, together with the young person. It provides permission for images of the young person to be used. Please note that if you have more than one child under the age of 18 registered with the Club you will need to complete a separate form for each young person.

Leicester Triathlon Club recognises the need to ensure the welfare and safety of all young people in Triathlon. As part of our commitment to ensure the safety of young people we will not permit photographs, video images or other images of young people to be taken or used without the consent of the parents/carers and the young person.

The Leicester Triathlon Club will follow the guidance for the use of images of young people, as detailed within the *British Triathlon's Child Protection Policy and Procedures*.

The Leicester Triathlon Club will take steps to ensure these images are used solely for the purposes they are intended, which is the promotion and celebration of the activities of Leicester Tri Club.

If you become aware that these images are being used inappropriately, you should inform the Club Welfare Officer immediately.

The information will be available on the Club website at XXXXXXXXXXXXX

If at any time either the parent/carers or the young person wishes the data to be removed from the website, 7 days' notice must be given to the Club Welfare Officer after which the data will be removed.

To be completed by parent/carer

I _____ (Parent/Carer full name) consent/do not consent *

Leicester Triathlon Club photographing or videoing

_____ (name of young person) under the stated rules and conditions and I confirm I have legal parental responsibility for this child and am entitled to give this consent. I also confirm that there are no restrictions related to taking photos.

Signature: _____

Date:

Print name: _____

To be completed by the young person (if 12 years or older)

I _____ (name of young person) consents/do not consent *

Leicester Triathlon Club photographing or videoing my involvement in Triathlon under the stated rules and conditions.

Signature: _____

Date:

Print name: _____

* Delete as appropriate